5-Part Workshop Series

How to Host An Accessible Event

August 26, 2020
Welcome

• ASL Interpreters

• Language Interpreters
Quick Tips on How to Ensure Effective & Inclusive Communication

- Verify that your microphone is muted when others are speaking during the meeting.
- Always speak slowly and clearly
- Always take turns when speaking
- Utilize the 'Raise Hand' or chat room feature for your questions and comments.
Schedule

June 24, 2020
✓ How to Produce Accessible Materials

July 8, 2020
✓ Disability 101

July 29, 2020
✓ The Intersection of Disability & Civic Engagement

August 12, 2020
✓ The Intersection of Disability & Abuse

August 26, 2020
➢ How to Host an Accessible Event
The Enable Project

This training is brought to you by the Enable Project, a coalition that brings together non-profit and social justice organizations and their staff to create channels for integration of people with disabilities within their organizations and movements. This training is designed to guide organizations on how to integrate and include people with disabilities in ongoing civic engagement. Doing so can empower people with disabilities to take advantage of their rights and participate in social justice and political movements. As a society, we all benefit when everyone is able to participate and contribute.
Speakers

Joan Marie Godoy
Radical Partners

Deborah Dietz
Disability Independence Group
Develop a Plan

http://www.youtube.com/watch?v=RPiZGLJpEQc&feature=share&list=UUVID0kkZ9FQuo0WLR0WPEYQ&index=14
The Invitation (1)

• If you have pictures, also add pictures of people with disabilities
The Invitation (2)

• Add Accessible symbols
The Invitation (3)

- Add accommodation language on the invitation

“If you have a disability and may require an accommodation to fully participate in this activity, please call (staff name) to request an accommodation at (phone #) or at (email address).”
Digital Invitations

• Alt Tag all pictures
The RSVP or Sign-Up Form

Ensure full guest participation

You can add extra questions that focus on accessibility/accommodations
Ask for requests in advance

- Dietary Restrictions
- Request for interpreting services or assistive listening devices
- Request for accessible parking or seating
- An open text area asking about other
- Pronouns – if making name tags
Accommodation Requests (1)

Many accommodations requested are individual to each person with disabilities, but there are certain norms should be observed. The primary rule is to ask.
Accommodations

https://youtu.be/hzOP7Ee-x7Q
Accommodation Requests (2)

Deaf/Hard of Hearing

• If any communication is long, important or complex, an interpreter is needed
• If the event is longer than two hours, two interpreters are needed
• The interpreters should be certified
• The interpreters should be provided with the materials before the event
• Interpreters should be provided for any social event prior to or following the educational event
• Interpreters should be placed in an event in the same line of sight as the speaker
Accommodation Requests (3)

Visually Impaired

• A person should be responsible for welcoming that person, helping them find a seat, and answer any questions about orientation to the room.

• If a buffet is provided, the visually impaired person should be offered assistance to accompany them through the line, or telling them what is there and getting the food,

• The speakers should be advised if there is a person who is visually impaired so he or she explains what is being displayed on a PowerPoint.

• Materials should be provided to the visually impaired guest on an electronic format, if requested, or in Braille beforehand.
Accommodation Requests (4)

Service or Assistance Animal

• Best practices is don’t ask about the dog or the disability.
• Ask the facility owner or operator where you can direct the dog owner of a place where the dog can relieve itself.
The Program

Sufficient time between events and for breaks

Ensure dignified Access

Chemical use and scent free events
The Venue

- Must meet all required ADA Guidelines
- Look for an elevator or a ramp
- Accessible transportation routes to/from the venue
- Seating and personal space
The Venue (2)

https://youtu.be/w6bXI8BBMkI
Checklist

ASL Interpreters

Abdiel Dávila Cruz - interpreter
Video – music interpretation

https://youtu.be/MGRWeKeh9NE
10 Days of Connection

https://www.10daysofconnection.org/
Questions
Catalyst Miami

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The Advocacy Network on Disabilities (AND)

www.advocacynetwork.org

(305) 596-1160

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Disability Independence Group (DIG)

www.justdigit.org

(305) 669-2822

Debbie Dietz
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Sharon Langer
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Links to presentation materials (1)

How to Produce Accessible Materials

Disability 101

The Intersection of Disability & Civic Engagement
The Intersection of Disability and Abuse

How to Host an Accessible Event
What is Next for the Enable Project?

• Venture Café Series
Thank You